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STATE BOARD OF COURT REPORTING

PUBLIC SESSION MINUTES

NOVEMBER 17, 2014

A regular meeting of the State Board of Court Reporting was held at 124 Halsey Street, Newark, NJ on the sixth floor, on Monday, November 17, 2014. The meeting was convened in accordance with the schedule filed with the Secretary of State and was conducted in accordance with provisions of the Open Public Meetings Act. Chapter 321, P.L. Notice of the meeting was prepared in the Office of the Board and mailed out to the Secretary of State, the Attorney General, the Star Ledger, the Bergen Record, the Press of Atlantic City, the Asbury Park Press and the Trenton Times. The meeting was called to order at 10:30 A.M. A roll call was taken and the following attendance of Board members was recorded for these minutes:

Marianne Cammarota	Present
Jean Dolan	Absent
Susan Scardilli	Present

Also in attendance was: Khaled Madin, Acting Executive Director, State Board of Court Reporting, Deputy Attorney General Olga Bradford and Ellen Green, Board Secretary.

I. APPROVAL OF PUBLIC SESSION MEETING MINUTES OF SEPTEMBER 22, 2014

A motion was made by Marianne Cammarota and seconded by Susan Scardilli to approve the Public Session Meeting Minutes of September 22, 2014 as amended. A vote was taken and the motion was passed by a unanimous vote.

II. EXECUTIVE DIRECTOR REMARKS

No remarks

III. BOARD PRESIDENT REMARKS

Board President, Marianne Cammarota advised that the Certified Realtime Court Reporter Examination was held on November 1, 2014. All Board members were present, one candidate took the examination and the examination was held without incident. The results of the examination are as follows:

One candidate did not pass the examination

The next Certified Realtime Court Reporter Examination will be held on October 3, 2015.

Ms. Cammarota discussed with the Board the allowance of continuing education credit for court reporters who successfully complete the Hipaa Certification Examination. Following discussion and motion was made by Marianne Cammarota and seconded by Susan Scardilli to grant 1.5 continuing education credits for HIPAA Certification upon receipt of the certificate of completion as permitted by **N.J.A.C. 13:43-7.2(A)(2) and 13:43-7.3(a)(2)**. A vote was taken and the motion was passed by a unanimous vote.

IV. OLD BUSINESS

There was no old business on today's agenda for review.

V. NEW BUSINESS

A. Requesting Continuing Education Approval

Ronda Reinstein 30XI00217800

Rhonda Reinstein forwarded to the Board her continuing education credits seminar attendance card showing that she had completed 10 of the 15 credits needed for her Certified Court Reporter 2014-2016 renewal. Ms. Reinstein also asked the Board for an extension of time to complete the remaining 5 credits required. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to grant a 90 day extension of time to Rhonda Reinstein in order to complete the Continuing Education credits needed for her 2014 - 2016 Biennial Renewal as stated in N.J.A.C. 13:43-7.2 and N.J.A.C. 13:43-7.3. Ms. Reinstein will be advised that failure to complete the Continuing Education credits may result in disciplinary action being taken by the Board. Ms. Reinstein will also be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

Maribel Sypniewski 30XI00203200

Maribel Sypniewski forwarded to the Board her certificate of completion for 8 continuing education credits needed for her Certified Court Reporter 2014-2016 renewal. Ms. Sypniewski also asked the Board for an extension of time to complete the remaining 7 credits required. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to grant a 90 day extension of time to Maribel Sypniewski in order to complete the Continuing Education credits needed for her 2014 - 2016 Biennial Renewal as stated in N.J.A.C. 13:43-7.2 and N.J.A.C. 13:43-7.3. Ms. Sypniewski will be advised that failure to complete the Continuing Education credits may result in disciplinary action being taken by the Board. Ms. Sypniewski will also be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

Kim Deitz 30XI00214300

Kim Deitz wrote to the Board requesting an extension of time in order to complete her 15 credits of continuing education required for the 2014-2016 Biennial Renewal. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to grant a 90 day extension of time to Kim Deitz in order to complete the Continuing Education credits needed for her 2014 - 2016 Biennial Renewal as stated in N.J.A.C. 13:43-7.2 and N.J.A.C. 13:43-7.3. Ms. Deitz will be advised that failure to complete the Continuing Education credits may result in disciplinary action being taken by the Board. Ms. Deitz will also be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

Iris LaRosa 30XI00162800

Iris LaRosa forwarded to the Board her certificate of completion for 8 continuing education credits needed for her Certified Court Reporter 2014-2016 renewal. Ms. LaRosa also asked the Board for an extension of time to complete the remaining 7 credits required. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to grant a 90 day extension of time to Iris LaRosa in order to complete the Continuing Education credits needed for her 2014 - 2016 Biennial Renewal as stated in N.J.A.C. 13:43-7.2 and N.J.A.C. 13:43-7.3. Ms. LaRosa will be advised that failure to complete the Continuing Education credits may result in disciplinary action being taken by the Board. Ms. LaRosa will also be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

Beth Benson 30XI00137300

Beth Benson wrote to the Board requesting an extension of time in order to complete her 15 credits of continuing education required for the 2014-2016 Biennial Renewal. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to grant a 90 day extension of time to Beth Benson in order to complete the Continuing Education credits needed for her 2014 - 2016 Biennial Renewal as stated in **N.J.A.C. 13:43-7.2** and **N.J.A.C. 13:43-7.3**. Ms. Benson will be advised that failure to complete the Continuing Education credits may result in disciplinary action being taken by the Board. Ms. Benson will also be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

Eileen Hughes-Enriquez 30XI00205100

Eileen-Hughes Enriquez forwarded to the Board the certificates of completion showing that she has completed the 15 credits required for the 2014-2016 Biennial Renewal. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to remove the continuing education alert from Ms. Hughes-Enriquez's certification due to her being in compliance with **N.J.A.C. 13:43-7.2** and **N.J.A.C. 13:43-7.3**. Ms. Hughes-Enriquez will be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

Kelly Anne Brezniak 30XI00218300

Kelly Anne Brezniak wrote to the Board requesting an extension of time in order to complete her 15 credits of continuing education required for the 2014-2016 Biennial Renewal. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to grant a 6 month extension of time to Kelly Anne Brezniak in order to complete the Continuing Education credits needed for her 2014 - 2016 Biennial Renewal as stated in **N.J.A.C. 13:43-7.2** and **N.J.A.C. 13:43-7.3**. Ms. Brezniak will be advised that failure to complete the Continuing Education credits may result in disciplinary action being taken by the Board. Ms. Brezniak will also be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

David Levy 30XI00234000

David Levy forwarded to the Board his certificates of completion for his continuing education credits needed for his Certified Court Reporter 2014-2016 renewal. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to approve 6.5 credits and ask Mr. Levy for additional information on the courses that were not approved. In addition, the Board will grant a 90 day extension of time to David Levy in order for him to forward said information. A vote was taken and the motion was passed by a unanimous vote.

Lauren Lombardi 30XI00230300

Lauren Lombardi wrote to the Board requesting an extension of time in order to complete her 15 credits of continuing education required for the 2014-2016 Biennial Renewal. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to grant a 6 month extension of time to Lauren Lombardi in order to complete the Continuing Education credits needed for her 2014 - 2016 Biennial Renewal as stated in **N.J.A.C. 13:43-7.2** and **N.J.A.C. 13:43-7.3**. Ms. Lombardi will be advised that failure to complete the Continuing Education credits may result in disciplinary action being taken by the Board. Ms. Lombardi will also be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

Victoria Dente 30XI00197700

Victoria Dente Iris forwarded to the Board her certificate of completion for 8.5 continuing education credits needed for her Certified Court Reporter 2014-2016 renewal. Ms. Dente also asked the Board for an extension of time to complete the remaining 6.5 credits required. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to grant a 90 day extension of time to Victoria Dente in order to complete the Continuing Education credits needed for her 2014 - 2016 Biennial Renewal as stated in N.J.A.C. 13:43-7.2 and N.J.A.C. 13:43-7.3. Ms. Dente will be advised that failure to complete the Continuing Education credits may result in disciplinary action being taken by the Board.

Ms. Dente will also be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

Robert Conrad 30XI00111900

Robert Conrad forwarded to the Board the certificates of completion showing that he has completed the 15 credits required for the 2014-2016 Biennial Renewal. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to remove the continuing education alert from Mr. Conrad's certification due to his being in compliance with N.J.A.C. 13:43-7.2 and N.J.A.C. 13:43-7.3. Mr. Conrad will be advised that he will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

Theresa Kepler 30XI00214800

Theresa Kepler forwarded to the Board her certificates of completion for 15.5 continuing education credits required for the 2014-2016 Biennial Renewal. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to remove the continuing education alert from Ms. Kepler's certification due to her being in compliance with N.J.A.C. 13:43-7.2 and N.J.A.C. 13:43-7.3. Ms. Kepler will be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

B. Requesting Waiver of Continuing Education Credits

Janet Sbarro 30XI00071800

Janet Sbarro wrote to the Board explaining that she has retired from court reporting, but she would like to maintain her Certified Court Reporter Certification without being required to complete 15 continuing education credits for the purpose of doing transcripts on occasion. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to advise Ms. Sbarro that if she wants to certify transcripts she will have to keep her certification active and complete 15 continuing education credits or she can place her certification on inactive status. If Ms. Sbarro chooses to keep her certification active the Board will grant her a 6 month extension of time in order to complete the 15 continuing education credits. A vote was taken and the motion was passed by a unanimous vote.

Kathleen Hagen 30XI00070900

Kathleen Hagen wrote to the Board with a medical explanation of extreme hardship in regard to her attending an all-day seminar and is therefore requesting a waiver of the 15 credits required for the 2014-2016 Biennial Renewal. Upon review the Board will write to Ms. Hagen advising that she is required to forward to the Board a doctor's note attesting to her medical hardship. This matter will be carried over.

Sandra Trobich 30XI00101400

Sandra Trobich wrote to the Board requesting that the Board waive her continuing education requirement due to her medical condition. Upon review the Board asked Acting Executive Director Khaled Madin to write to Ms. Trobich requesting that she forward the medical documents for Board review. This matter will be carried over.

C. Disciplinary Matters Reported from Executive Session

No disciplinary matters

D. Request for Reinstatement

Joanne Ciasulli appeared before the Board in support of her application for the reinstatement of her New Jersey Certified Court Reporter Certification. Upon review a motion was made by Susan Scardilli and seconded by Jean Dolan to approve the reinstatement of Ms. Ciasulli's Certified Court Reporter Certification upon payment of the \$150.00 reinstatement fee. A vote was taken and the motion was passed by a unanimous vote.

E. Certified Court Reporter Certification

Debra A. Levinson wrote to the Board asking if she is required to live in New Jersey in order to qualify for certification as a New Jersey Certified Court Reporter. The Board will advise Ms. Levinson that she is required to have a New Jersey address on file with the Board as per N.J.A.C. 13:43-2.1(a)(7).

F. Request for Reinstatement

Maria Gigliuto 30XI00208600

This matter was moved to Executive Session.

Diane Dewees Starzynski 30XI00133000

This matter was moved to Executive Session.

Jean Durkin 30XI00164500

Jean Durkin forwarded to the Board her completed application for the reinstatement of her Certified Court Reporter Certification for review. Upon review a motion was made by Susan Scardilli and seconded by Marianne Cammarota to approve the reinstatement of Ms. Durkin's Certified Court Reporter Certification upon payment of the \$250.00 renewal fee. In addition, the Board will grant Ms. Durkin a 6 month extension of time to complete her 15 credits of continuing education. Ms. Durkin will be advised that she will be responsible to obtain another fifteen (15) Continuing Education credits for the 2016 - 2018 Biennial Renewal. A vote was taken and the motion was passed by a unanimous vote.

VI. FOR YOUR INFORMATION

There were no topics for the Board's review.

VII. PUBLIC COMMENT

There was no one in attendance at the Board's Public Session today.

VIII. ADJOURNMENT

A motion was made by Susan Scardilli and seconded by Marianne Cammarota to adjourn Public Session at 11:10 A.M. and move into Executive Session to discuss confidential matters. A vote was taken and the motion was passed by a unanimous vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'K. Madin', written over a horizontal line.

Khaled Madin
Acting Executive Director